

ISO/IEC/IEEE 41062:2019-02 (E)

Software engineering - Recommended practice for software acquisition

Contents

Page

- 1. Overview 11
 - 1.1 Scope 11
 - 1.2 Purpose 12
- 2. Normative references 12
- 3. Definitions and terms 13
 - 3.1 Definitions 13
 - 3.2 Use of should, may, and can 13
- 4. Software acquisition alternatives 13
 - 4.1 Introduction 13
 - 4.2 Custom-developed software 14
 - 4.3 Off-the-shelf (OTS) software 14
 - 4.4 Software as a service (SaaS) 15
- 5. Software acquisition process 18
 - 5.1 Purpose 18
 - 5.2 Eight steps in acquiring quality software 19
 - 5.3 Step 1: Planning the software acquisition strategy 22
 - 5.4 Step 2: Defining the acquisition and software requirements 24
 - 5.5 Step 3: Identifying potential suppliers 26
 - 5.6 Step 4: Preparing contract requirements 28
 - 5.7 Step 5: Evaluating proposals and selecting the supplier 30
 - 5.8 Step 6: Managing for supplier performance 32
 - 5.9 Step 7: Accepting the software 33
 - 5.10 Step 8: Evaluating the process and identifying improvement opportunities 34
- 6. Quality assurance for software acquisition 36
 - 6.1 Objectives of quality assurance in software acquisition 36
 - 6.2 Implementing quality assurance in software acquisition 36
- Annex A (informative) Checklists for quality software acquisition processes 38
 - A.1 Checklist 1: Organizational strategy 39
 - A.2 Checklist 2: Define the software 40
 - A.3 Checklist 3: Supplier selection evaluation 42
 - A.4 Checklist 4: Supplier and acquirer obligations 44
 - A.5 Checklist 5: Quality and maintenance plans 45
 - A.6 Checklist 6: User survey 46
 - A.7 Checklist 7: Supplier performance standards 49
 - A.8 Checklist 8: Contract payments 50
 - A.9 Checklist 9: Monitor supplier progress 51
 - A.10 Checklist 10: Software evaluation 52
 - A.11 Checklist 11: Software testing 55
 - A.12 Checklist 12: Software acceptance 56
- Annex B (informative) Software safety assurance and software information security assurance 57
 - B.1 Software safety assurance 57
 - B.2 Software information security assurance 58
- Annex C (informative) Rights in technical data and software usage 61

Annex D (informative) Acquisition plan guidelines.....	62
D.1 (AP Section 1) Introduction	62
D.2 (AP Section 2) References	63
D.3 (AP Section 3) Definitions.....	63
D.4 (AP Section 4) Software acquisition overview	63
D.5 (AP Section 5) Software acquisition process.....	64
D.6 (AP Section 6) Software acquisition reporting requirements.....	64
D.7 (AP Section 7) Software acquisition management requirements.....	64
D.8 (AP Section 8) Software acquisition documentation requirements.....	65
Annex E (informative) Bibliography.....	66