

DIN ISO 16000-40:2019-12 (E)

Indoor air - Part 40: Indoor air quality management system (ISO 16000-40:2019)

Contents		Page
National foreword		4
National Annex NA (informative) Bibliography		6
Foreword		7
Introduction		8
1	Scope	9
2	Normative references	9
3	Terms and definitions	9
4	Context of the organization	13
4.1	Understanding the organization and its context	13
4.2	Understanding the needs and expectations of interested parties	13
4.3	Determining the scope of the indoor air quality management system	13
4.4	Indoor air quality management system	13
5	Leadership	13
5.1	Leadership and commitment	13
5.1.1	General	13
5.1.2	Management representatives	14
5.2	Policy	14
5.3	Roles, responsibilities and authorities	15
5.4	Legal requirements and other requirements	15
6	Planning	15
6.1	Actions to address risks and opportunities	15
6.2	Indoor air quality objectives and planning to achieve them	16
6.3	Indoor air quality aspects	16
6.3.1	General	16
7	Support	17
7.1	Resources	17
7.2	Competence	17
7.3	Awareness	17
7.4	Communication	18
7.5	Documented information	18
7.5.1	General	18
7.5.2	Creating and updating	18
7.5.3	Control of documented information	19
7.5.4	Control of records	19
7.5.5	Indoor air quality management manual	19
7.6	Infrastructure and maintenance	20
8	Operation	20
8.1	Operational planning and control	20
8.2	Planning indoor air quality	20
8.3	Purchases	21
8.3.1	Evaluation of suppliers	21
8.3.2	Information on purchases	21
8.3.3	Verification of purchases	21
8.4	Operational control	21

9	Performance evaluation	21
9.1	Monitoring, measurement, analysis and evaluation.....	21
9.2	Internal audit.....	22
9.3	Management review.....	23
10	Improvement	23
10.1	Nonconformity and corrective action.....	23
10.2	Continual improvement.....	24
	Annex A (informative) Identifying and assessing indoor air quality aspects	25
	Annex B (informative) Identifying and assessing indoor air quality aspects: Descriptive system flowchart	30
	Bibliography	31