ISO 12029:2010-08 (E)

Document management - Machine-readable paper forms - Optimal design for user friendliness and electronic document management systems (EDMS)

Contents

Page

Foreword iv

Introduction v

1 Scope 1

2 Normative references 1

3 Terms and definitions 1

4 Layout and design 2

5 User guidance 8

6 Post-printing features 13

7 Materials 14

8 Form testing 15

9 Reference criteria for designing forms 15

10 New technology 16

Bibliography 17