

DIN EN ISO 20387:2020-11 (E)

Biotechnology - Biobanking - General requirements for biobanking (ISO 20387:2018)

Contents	Page
European foreword	4
Foreword	5
Introduction	6
1 Scope	7
2 Normative references	7
3 Terms and definitions	7
4 General requirements	14
4.1 General	14
4.2 Impartiality	15
4.3 Confidentiality	15
5 Structural requirements	15
6 Resource requirements	16
6.1 General	16
6.2 Personnel	17
6.2.1 General	17
6.2.2 Competence and competence assessment	17
6.2.3 Training	17
6.3 Facilities/dedicated areas and environmental conditions	18
6.4 Externally provided processes, products and services	18
6.5 Equipment	19
7 Process requirements	20
7.1 General	20
7.2 Collection of biological material and associated data	21
7.2.1 Documented information requirements	21
7.2.2 Pre-acquisition information	21
7.2.3 Collection procedure	21
7.3 Reception and distribution of biological material and associated data	21
7.3.1 Access principles	21
7.3.2 Reception	21
7.3.3 Distribution	22
7.4 Transport of biological material and associated data	22
7.5 Traceability of biological material and associated data	23
7.6 Preparation and preservation of biological material	24
7.7 Storage of biological material	24
7.8 Quality control of biological material and associated data	25
7.8.1 General	25
7.8.2 Quality control of processes	25
7.8.3 Quality control of data	26
7.9 Validation and verification of methods	26
7.9.1 General	26
7.9.2 Validation	26
7.9.3 Verification	26
7.10 Management of information and data	27

7.11	Nonconforming output	27
7.11.1	General	27
7.11.2	Control of nonconforming output	28
7.12	Report requirements	28
7.12.1	General	28
7.12.2	Content of the report	28
7.13	Complaints	29
8	Quality management system requirements	30
8.1	Options	30
8.1.1	General	30
8.1.2	Option A	30
8.1.3	Option B	30
8.2	Documented information for the quality management system (Option A)	30
8.3	Control of quality management system documents (Option A)	31
8.4	Control of records (Option A)	31
8.5	Actions to address risks and opportunities (Option A)	31
8.6	Improvement (Option A)	32
8.7	Corrective action for nonconforming output (Option A)	32
8.8	Internal audits (Option A)	33
8.9	Quality management reviews (Option A)	33
Annex A (normative) Documentation requirements	35	
Annex B (informative) Implementation guidance for Annex A	37	
Annex C (informative) Quality management system options	40	
Bibliography	41	