

# ISO/IEC 9995-2:2009-10 (E)

## Information technology - Keyboard layouts for text and office systems - Part 2: Alphanumeric section

---

Contents	Page
<b>Foreword .....</b>	<b>iv</b>
<b>1 Scope .....</b>	<b>1</b>
<b>2 Conformance .....</b>	<b>1</b>
<b>3 Normative references .....</b>	<b>1</b>
<b>4 Terms and definitions .....</b>	<b>1</b>
<b>5 Arrangement and Location .....</b>	<b>1</b>
<b>6 Division into zones .....</b>	<b>1</b>
<b>7 Arrangement and location of keys in the alphanumeric zone of the alphanumeric section ..</b>	<b>2</b>
<b>7.1 General keyboard arrangement .....</b>	<b>2</b>
<b>7.2 Harmonized 48 graphic key keyboard arrangement .....</b>	<b>3</b>
<b>8 Functions of the alphanumeric zone of the alphanumeric section .....</b>	<b>4</b>
<b>8.1 Allocation of graphic characters .....</b>	<b>4</b>
<b>8.2 Allocation of functions to non-graphic keys .....</b>	<b>5</b>
<b>8.3 Minimum function key requirements .....</b>	<b>6</b>
<b>8.3.1 Level 2 select .....</b>	<b>6</b>
<b>8.3.2 Level 3 select .....</b>	<b>6</b>
<b>8.3.3 Group select .....</b>	<b>6</b>
<b>8.3.4 Tabulation .....</b>	<b>7</b>
<b>8.3.5 Capitals lock/Level 2 lock/Generalized lock .....</b>	<b>7</b>
<b>8.3.6 Return .....</b>	<b>7</b>
<b>8.3.7 Backspace/Backward erase .....</b>	<b>7</b>
<b>8.3.8 Alternate .....</b>	<b>7</b>
<b>8.3.9 Control .....</b>	<b>7</b>
<b>8.3.10 Function (Fn) .....</b>	<b>7</b>
<b>8.4 Keytop markings .....</b>	<b>7</b>
<b>Annex A (informative) Allocation guidelines .....</b>	<b>8</b>
<b>Bibliography .....</b>	<b>10</b>