

# For your safety

[www.din.de](http://www.din.de)

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## General

- Always follow the instructions of designated safety personnel.
- Smoking is not allowed anywhere within the building. Smoking areas are provided on the outdoor terrace of the in-house restaurant on the 6th floor and in the ground floor courtyard.

## In the case of an emergency

- Report fires and any other kind of emergency by first calling the outside emergency number, **0-112** and then the in-house **emergency number 999**. In an emergency a rising and falling tone will sound.
- Injured persons can be treated in the **first aid room, Room 034** on the ground floor. The key to this room is available at the reception desk in the Burggrafenstraße lobby.
- All emergency exits are identified by signs. Signs giving emergency plans and escape routes are located at the entrance to all staircases on all floors.
- In case of fire do not use the lifts.
- In case of an evacuation, please follow all instructions of the designated personnel.
- An evacuation chair is provided on the 9th floor for evacuating disabled persons.
- Take the nearest escape route and go immediately to the **nearest designated assembly point**.

## Traffic rules for the underground car park

- The German road-traffic regulations (Straßenverkehrsordnung – StVO) apply throughout the car park. Please only use the parking space assigned to you by the receptionist in the Burggrafenstraße lobby.
- The speed limit within the underground car park is 10 km/h.

DIN e.V.  
Am DIN-Platz  
Burggrafenstraße 6  
10787 Berlin  
Germany  
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Fax: +49 30 2601-1231  
E-mail: [info@din.de](mailto:info@din.de)

**DIN**

**DIN**

BERLIN

## Important numbers

### Reception

DIN-Platz/Burggrafenstraße 6  
+49 30 2601-2555  
Budapester Straße 31  
+49 30 2601-3555

### In-house emergency number

999

### Facility Management (FM)

+49 30 2601-2383

### Telephone switchboard

+49 30 2601-0

### NormenWerk exhibit/Standards repository

+49 30 2601-2257

### DIN subsidiaries

Beuth Verlag GmbH  
+49 30 2601-2627  
DIN Software GmbH  
+49 30 2601-2209

Visitor information  
Welcome  
to Berlin!



DIN Deutsches Institut für Normung e.V.  
gegründete nationale Normungsorganisation  
Interessen in der europäischen und in

# Welcome to Berlin!

## → Information for your visit to DIN

### Registration

Obtain your visitor pass at the reception desk in the DIN-Platz/Burggrafenstraße lobby or the Budapester Straße lobby. Please keep your visitor pass visible at all times. When you leave the building, return your visitor pass to the boxes at the door designated for this purpose.

### Luggage

At the reception desk in the Burggrafenstraße lobby we provide lockers for storing luggage during your stay at DIN. These lockers also have electric sockets. If you do not use the lockers, please keep your luggage with you at all times and do not leave it unattended.

### In-house restaurant

Our in-house restaurant on the 6th floor is open from 8 am to 3 pm. The Bistro on the ground floor is open from 9 am to 4 pm.

### Business Center in Room 1001

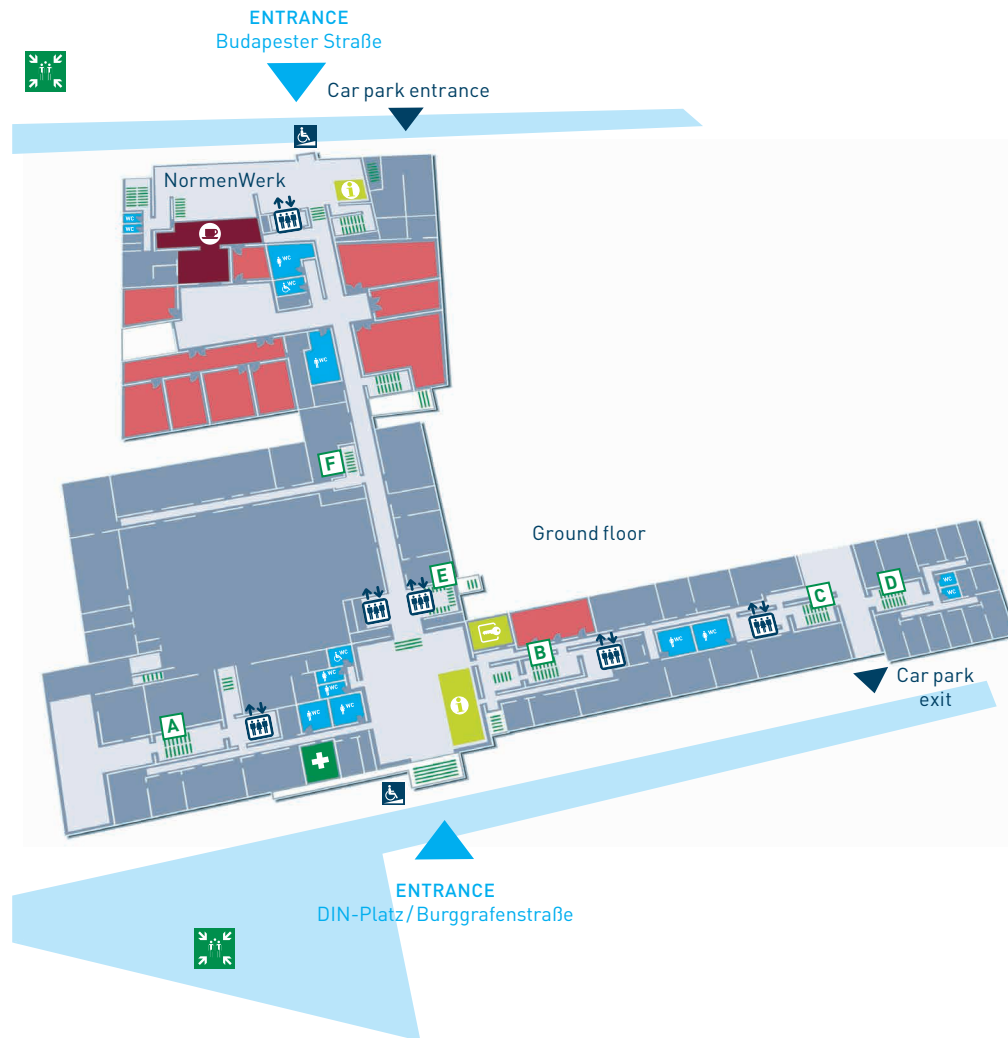
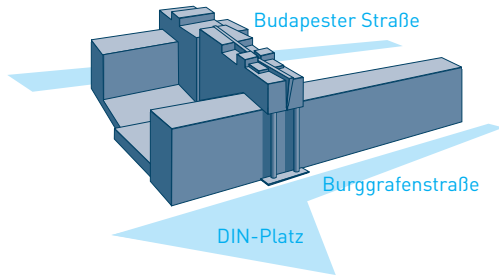
On the 10th floor we provide meeting participants with office space complete with telephone, fax, copy machines and WiFi. There is also a printer in the conference center on the ground floor.


### WiFi

























WiFi is available in meeting rooms, the Bistro, the in-house restaurant and in the lobbies. Your contact partner at DIN will give you information regarding WiFi access.

### “NormenWerk” exhibit

The “NormenWerk” exhibit throughout the ground floor of the building gives information about standards, standardization at DIN and the services of DIN’s publishing house, Beuth Verlag. You can also search within DIN Standards for free at the “NormenWerk” repository. The entrance to the exhibit is on the Budapester Straße side of the building.



-  Information
-  Luggage lockers
-  In-house restaurant/Bistro
-  Conference rooms
-  Lift
-  Wheelchair access
-  Stairs
-  Assembly point
-  First-aid room
-  Accessible WC
-  WC Ladies
-  WC Men

Service	Conference rooms	
  	1000 1001 1002 1003 1005 Roof garden	<b>10<sup>th</sup></b>
  	902 903 904 905 909	<b>9<sup>th</sup></b>
    In-house restaurant	608 609 610 687	<b>6<sup>th</sup></b>
 	584	<b>5<sup>th</sup></b>
 	325	<b>3<sup>rd</sup></b>
  	180/181 182 183 184/185	<b>1<sup>st</sup></b>
      (034)  Bistro	003 0101 0102 0103 0104 0105 0107 021 NormenWerk exhibit	<b>Ground</b>